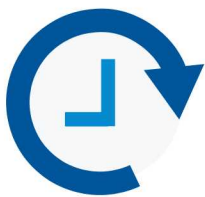


New portability procedures

If you wish to continue your legal plan benefit after retiring or terminating employment, we offer you the opportunity to continue on as a legal plan member for 12 months through a portable plan.



To apply for portable enrollment:

- Call our Client Service Center at **800.821.6400**, Monday-Friday (8am - 8pm ET) to enroll in your portable plan. A Client Service Center Representative will assist you in the enrollment process. You must enroll within 30 days of your last day of employment.
- Enrollment is prepaid via remittance of a lump sum payment equal to the legal plan's monthly rate times 12 months.
- Upon receipt and approval of payment, we will send you verification of the portable enrollment.
- Portable enrollments will remain effective for a 12 month period and refunds will not be issued.
- Under portable enrollment, dependent definitions are the same as those for active Employees.
- The covered services and exclusions are the same as those under your current plan. Please visit **members.legalplans.com** or call **800.821.6400** for plan details.

Count on us for an exceptional service experience.

[metlife.com](https://www.metlife.com)

Group legal plans are provided by MetLife Legal Plans, Inc., Cleveland, OH. In certain states, group legal plans are provided through insurance coverage underwritten by Metropolitan Property and Casualty Insurance Company and Affiliates, Warwick, RI. Payroll deduction required for group legal plans. For costs and complete details of the coverage, call or write the company.